

# BUFFALO STATE UNIVERSITY

## STATE HOURLY EMPLOYEES PAYROLL CALENDAR

To ensure timely payments,  
Timesheets are due the Friday after the pay period ends



PR #	PAY PERIOD	DIRECT DEPOSIT DEADLINE	TIMESHEETS DUE (FRIDAY)	CHECK DATE
1	3/21/2024 - 4/3/2024	4/12/2024	4/5/2024	4/24/2024
2	4/4/2024 - 4/17/2024	4/26/2024	4/19/2024	5/8/2024
3	4/18/2024 - 5/1/2024	5/10/2024	5/3/2024	5/22/2024
4	5/2/2024 - 5/15/2024	5/24/2024	5/17/2024	6/5/2024
5	5/16/2024 - 5/29/2024	6/7/2024	5/31/2024	<b>6/18/2024</b>
6	5/30/2024 - 6/12/2024	6/21/2024	6/14/2024	7/3/2024
7	6/13/2024 - 6/26/2024	7/5/2024	6/28/2024	7/17/2024
8	6/27/2024 - 7/10/2024	7/19/2024	7/12/2024	7/31/2024
9	7/11/2024 - 7/24/2024	8/2/2024	7/26/2024	8/14/2024
10	7/25/2024 - 8/7/2024	8/16/2024	8/9/2024	8/28/2024
11	8/8/2024 - 8/21/2024	8/30/2024	8/23/2024	9/11/2024
12	8/22/2024 - 9/4/2024	9/13/2024	9/6/2024	9/25/2024
13	9/5/2024 - 9/18/2024	9/27/2024	9/20/2024	10/9/2024
14	9/19/2024 - 10/2/2024	10/11/2024	10/4/2024	10/23/2024
15	10/3/2024 - 10/16/2024	10/25/2024	10/18/2024	11/6/2024
16	10/17/2024 - 10/30/2024	11/8/2024	11/1/2024	11/20/2024
17	10/31/2024 - 11/13/2024	11/22/2024	11/15/2024	12/4/2024
18	11/14/2024 - 11/27/2024	12/6/2024	11/29/2024	12/18/2024
19	11/28/2024 - 12/11/2024	12/20/2024	12/13/2024	<b>12/31/2024</b>
20	12/12/2024 - 12/25/2024	1/3/2025	12/27/2024	1/15/2025
21	12/26/2024 - 1/8/2025	1/17/2025	1/10/2025	1/29/2025
22	1/9/2025 - 1/22/2025	1/31/2025	1/24/2025	2/12/2025
23	1/23/2025 - 2/5/2025	2/14/2025	2/7/2025	2/26/2025
24	2/6/2025 - 2/19/2025	2/28/2025	2/21/2025	3/12/2025
25	2/20/2025 - 3/5/2025	3/14/2025	3/7/2025	3/26/2025
26	3/6/2025 - 3/19/2025	3/28/2025	3/21/2025	4/9/2025

Early deadline dates are indicated in **Bold**

Employees may view and print their pay statements online and opt out of receiving a paper pay

**Pay stubs and checks are mailed from Albany to the legal address on file.**

Please visit <https://hr.buffalostate.edu/payroll> for the NYS Payroll Online details.