

BUFFALO STATE UNIVERSITY

STATE HOURLY EMPLOYEES PAYROLL CALENDAR

2025-2026

To ensure timely payments,
Timesheets are due the Friday after the pay period ends



PR #	PAY PERIOD	DIRECT DEPOSIT DEADLINE	TIMESHEETS DUE (FRIDAY)	CHECK DATE
1	3/20/2025 - 4/2/2025	4/11/2025	4/4/2025	4/23/2025
2	4/3/2025 - 4/16/2025	4/25/2025	4/18/2025	5/7/2025
3	4/17/2025 - 4/30/2025	5/9/2025	5/2/2025	5/21/2025
4	5/1/2025 - 5/14/2025	5/23/2025	5/16/2025	6/4/2025
5	5/15/2025 - 5/28/2025	6/6/2025	5/30/2025	6/18/2025
6	5/29/2025 - 6/11/2025	6/20/2025	6/13/2025	7/2/2025
7	6/12/2025 - 6/25/2025	7/3/2025	6/27/2025	7/16/2025
8	6/26/2025 - 7/9/2025	7/18/2025	7/11/2025	7/30/2025
9	7/10/2025 - 7/23/2025	8/1/2025	7/25/2025	8/13/2025
10	7/24/2025 - 8/6/2025	8/15/2025	8/8/2025	8/27/2025
11	8/7/2025 - 8/20/2025	8/29/2025	8/22/2025	9/10/2025
12	8/21/2025 - 9/3/2025	9/12/2025	9/5/2025	9/24/2025
13	9/4/2025 - 9/17/2025	9/26/2025	9/19/2025	10/8/2025
14	9/18/2025 - 10/1/2025	10/10/2025	10/3/2025	10/22/2025
15	10/2/2025 - 10/15/2025	10/24/2025	10/17/2025	11/5/2025
16	10/16/2025 - 10/29/2025	11/7/2025	10/31/2025	11/19/2025
17	10/30/2025 - 11/12/2025	11/21/2025	11/14/2025	12/3/2025
18	11/13/2025 - 11/26/2025	12/5/2025	11/28/2025	12/17/2025
19	11/27/2025 - 12/10/2025	12/19/2025	12/12/2025	12/31/2025
20	12/11/2025 - 12/24/2025	12/31/2025	12/26/2025	1/14/2026
21	12/25/2025 - 1/7/2026	1/16/2026	1/9/2026	1/28/2026
22	1/8/2026 - 1/21/2026	1/30/2026	1/23/2026	2/11/2026
23	1/22/2026 - 2/4/2026	2/13/2026	2/6/2026	2/25/2026
24	2/5/2026 - 2/18/2026	2/27/2026	2/20/2026	3/11/2026
25	2/19/2026 - 3/4/2026	3/13/2026	3/6/2026	3/25/2026
26	3/5/2026 - 3/18/2026	3/27/2026	3/20/2026	4/8/2026

Early deadline dates are indicated in **Bold**

Employees may view and print their pay statements online and opt out of receiving a paper pay

Pay stubs and checks are mailed from Albany, NY to the legal address on file. To update your address, visit <https://suny.edu/hrportal>

Please visit <https://hr.buffalostate.edu/payroll> for the NYS Payroll Online details.