

BUFFALO STATE UNIVERSITY
ADMINISTRATION PAYROLL CALENDAR
2023-2024

(Faculty, Staff, Graduate Assistants)

PR #	PAY PERIOD	AI CUTOFF	TIME ENTRY DEADLINE	DEDUCTION CUTOFF	PAPERWORK DUE IN HR	CHECK DATE
1	3/30/2023 - 4/12/2023	4/10/2023	4/11/2023	4/14/2023	3/16/2023	4/26/2023
2	4/13/2023 - 4/26/2023	4/25/2023	4/26/2023	4/28/2023	3/30/2023	5/10/2023
3	4/27/2023 - 5/10/2023	5/9/2023	5/10/2023	5/12/2023	4/13/2023	5/24/2023
4	5/11/2023 - 5/24/2023	5/22/2023	5/23/2023	5/26/2023	4/27/2023	6/7/2023
5	5/25/2023 - 6/7/2023	6/6/2023	6/7/2023	6/9/2023	5/11/2023	6/21/2023
6	6/8/2023 - 6/21/2023	6/20/2023	6/21/2023	6/23/2023	5/25/2023	7/5/2023
7	6/22/2023 - 7/5/2023	7/3/2023	7/5/2023	7/7/2023	6/8/2023	7/19/2023
8	7/6/2023 - 7/19/2023	7/18/2023	7/19/2023	7/21/2023	6/22/2023	8/2/2023
9	7/20/2023 - 8/2/2023	8/1/2023	8/2/2023	8/4/2023	7/6/2023	8/16/2023
10	8/3/2023 - 8/16/2023	8/15/2023	8/16/2023	8/18/2023	7/20/2023	8/30/2023
11	8/17/2023 - 8/30/2023	8/28/2023	8/29/2023	9/1/2023	8/3/2023	9/13/2023
12	8/31/2023 - 9/13/2023	9/12/2023	9/13/2023	9/15/2023	8/17/2023	9/27/2023
13	9/14/2023 - 9/27/2023	9/26/2023	9/27/2023	9/29/2023	8/31/2023	10/11/2023
14	9/28/2023 - 10/11/2023	10/10/2023	10/11/2023	10/13/2023	9/14/2023	10/25/2023
15	10/12/2023 - 10/25/2023	10/24/2023	10/25/2023	10/27/2023	9/28/2023	11/8/2023
16	10/26/2023 - 11/8/2023	11/7/2023	11/8/2023	11/10/2023	10/12/2023	11/22/2023
17	11/9/2023 - 11/22/2023	11/21/2023	11/22/2023	11/24/2023	10/26/2023	12/6/2023
18	11/23/2023 - 12/6/2023	12/5/2023	12/6/2023	12/8/2023	11/9/2023	12/20/2023
19	12/7/2023 - 12/20/2023	12/18/2023	12/19/2023	12/22/2023	11/23/2023	1/3/2024
20	12/21/2023 - 1/3/2024	12/29/2023	1/2/2024	1/5/2024	12/7/2023	1/17/2024
21	1/4/2024 - 1/17/2024	1/16/2024	1/17/2024	1/19/2024	12/21/2023	1/31/2024
22	1/18/2024 - 1/31/2024	1/30/2024	1/31/2024	2/2/2024	1/4/2024	2/14/2024
23	2/1/2024 - 2/14/2024	2/12/2023	2/13/2023	2/16/2024	1/18/2024	2/28/2024
24	2/15/2024 - 2/28/2024	2/27/2024	2/28/2024	3/1/2024	2/1/2024	3/13/2024
25	2/29/2024 - 3/13/2024	3/12/2024	3/13/2024	3/15/2024	2/15/2024	3/27/2024
26	3/14/2024 - 3/27/2024	3/26/2024	3/27/2024	3/29/2024	2/29/2024	4/10/2024

Early deadline dates are indicated in **Bold**

Employees may view and print their pay statements and opt out of receiving a paper pay statement.
Please visit <https://hr.buffalostate.edu/payroll> for the NYS Payroll Online details.