

BUFFALO STATE UNIVERSITY

ADMINISTRATION PAYROLL CALENDAR

2026-2027

(Faculty, Staff, Graduate Assistants)

PR #	PAY PERIOD	CLASSIFIED TIME SHEETS DUE	DIRECT DEPOSIT CUTOFF	HIRE PAPERWORK DUE IN HR	CHECK DATE
1	3/26/2026 - 4/8/2026	4/10/2026	4/10/2026	3/12/2026	4/22/2026
2	4/9/2026 - 4/22/2026	4/24/2026	4/24/2026	3/26/2026	5/6/2026
3	4/23/2026 - 5/6/2026	5/8/2026	5/8/2026	4/9/2026	5/20/2026
4	5/7/2026 - 5/20/2026	5/22/2026	5/22/2026	4/23/2026	6/3/2026
5	5/21/2026 - 6/3/2026	6/5/2026	6/5/2026	5/7/2026	6/17/2026
6	6/4/2026 - 6/17/2026	6/19/2026	6/18/2026*	5/21/2026	7/1/2026
7	6/18/2026 - 7/1/2026	7/3/2026	7/2/2026	6/4/2026	7/15/2026
8	7/2/2026 - 7/15/2026	7/17/2026	7/18/2026	6/18/2026	7/29/2026
9	7/16/2026 - 7/29/2026	7/31/2026	7/31/2026	7/2/2026	8/12/2026
10	7/30/2026 - 8/12/2026	8/14/2026	8/14/2026	7/16/2026	8/26/2026
11	8/13/2026 - 8/26/2026	8/28/2026	8/28/2026	7/30/2026	9/9/2026
12	8/27/2026 - 9/9/2026	9/11/2026	9/11/2026	8/13/2026	9/23/2026
13	9/10/2026 - 9/23/2026	9/25/2026	9/25/2026	8/27/2026	10/7/2026
14	9/24/2026 - 10/7/2026	10/9/2026	10/9/2026	9/10/2026	10/21/2026
15	10/8/2026 - 10/21/2026	10/23/2026	10/23/2026	9/24/2026	11/4/2026
16	10/22/2026 - 11/4/2026	11/6/2026	11/6/2026	10/8/2026	11/18/2026
17	11/5/2026 - 11/18/2026	11/20/2026	11/20/2026	10/22/2026	12/2/2026
18	11/19/2026 - 12/2/2026	12/4/2026	12/4/2026	11/5/2026	12/16/2026
19	12/3/2026 - 12/16/2026	12/18/2026	12/18/2026	11/19/2026	12/30/2026
20	12/17/2026 - 12/30/2026	12/31/2026*	12/30/2026	12/3/2026	1/13/2027
21	12/31/2026 - 1/13/2027	1/15/2027	1/15/2027	12/17/2026	1/27/2027
22	1/14/2027 - 1/27/2027	1/29/2027	1/29/2027	1/2/2027	2/10/2027
23	1/28/2027 - 2/10/2027	2/12/2027	2/12/2027	1/14/2027	2/24/2027
24	2/11/2027 - 2/24/2027	2/26/2027	2/26/2027	1/28/2027	3/10/2027
25	2/25/2027 - 3/10/2027	3/12/2027	3/12/2027	2/11/2027	3/24/2027
26	3/11/2027 - 3/24/2027	3/26/2027	3/26/2027	2/25/2027	4/7/2027

* Early deadline dates are indicated in **Bold**

Employees may view and print their pay statements and opt out of receiving a paper pay statement.

Please visit <https://hr.buffalostate.edu/payroll> for the NYS Payroll Online details.

Due to processing time with the Office of the State Comptroller, Classified employees with overtime, lost time, or straight time will see those entries in the paycheck after which it was recorded in.