



Buffalo State University  
Human Resource Management  
Cleveland Hall 403  
1300 Elmwood Avenue  
Buffalo, NY 14222-1095  
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### **State of New York Privacy Notice**

Section 94(1)(d) of the New York Public Officers Law requires this notice to be provided when collecting personal information from individuals.

**Agency Name:** Buffalo State University

**Division:** Human Resource Management Office

**Business Address of Official:** 1300 Elmwood Ave, Cleveland Hall 403, Buffalo, NY 14222

**Telephone Number:** (716) 878-4822

#### **Authority which permits the maintenance of the information**

Sections 355 and 355a; State Finance Law, Art. II & XIV; Tax Law, Art. 16; Internal Revenue Code, Ch. 24; Social Security Act; Title VII of the Civil Rights Act of 1964, Executive Order 11246; Executive Order No. 6; Title 8, United States Code Section 1324A.

#### **The consequences, if any, of not providing all or any part of the requested information**

Inability of the University to report salaries and withhold taxes, to classify and compensate employees, to determine and maintain records of employee accruals and benefits, and to comply with federal and state equal opportunity/affirmative action mandates.

#### **The principal purpose(s) within the agency for which the information is to be used**

Identification, employment compensation, promotion, evaluation, classification, payroll deductions and withholding, determination of accruals and benefits, affirmative action.

#### **Known or foreseeable transfers of the information**

Internal Revenue Service; Office of the State Comptroller; New York State Department of Civil Service; Insurance Carriers; Employee Unions (CSEA, PEF, UUP, PBANYS, NYSCOPBA, GSEU).

All employees have the right to review personal information maintained by the agency, unless exempted by law.